

Property Tax Assessment Adjustment Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Tax Assessor's Office]

[Office Address]

[City, State, Zip Code]

Subject: Request for Adjustment of Property Tax Assessment for Vacant Lot

Dear [Tax Assessor's Name],

I am writing to formally request a review and adjustment of the property tax assessment for my vacant lot located at [Lot Address or Description], Parcel No. [Parcel Number].

As of the latest assessment, the valuation assigned to the property appears to be significantly higher than similar properties in the area and does not accurately reflect the current market conditions and the unique circumstances of the lot.

I would like to provide the following reasons for my request:

- The lot has remained vacant since [Year/Date].
- Comparative analysis with similar vacant lots indicates a lower market value.
- [Any other relevant reasons or evidence, such as zoning issues or environmental concerns.]

In light of these factors, I respectfully request an adjustment in the property tax assessment to better reflect the property's true value. I am happy to provide any additional information or documentation required to facilitate this review.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]