

# Corporate Governance Effectiveness Evaluation

Date: [Insert Date]

To: [Recipient Name]

Position: [Recipient Position]

Company: [Company Name]

Address: [Company Address]

Dear [Recipient Name],

We are writing to request your participation in the upcoming evaluation of our corporate governance effectiveness, as part of our internal audit program. This evaluation aims to assess the adequacy of our governance structures, processes, and controls in fulfilling our strategic objectives.

The evaluation will cover key areas including:

- Board composition and effectiveness
- Risk management practices
- Compliance with regulations
- Stakeholder engagement
- Transparency and reporting

Please find attached the detailed survey that outlines specific questions related to these areas. Your insights are invaluable to us and will help enhance our governance framework.

We kindly ask you to complete the survey by [Insert Deadline]. If you have any questions or require further information, please do not hesitate to contact us at [Contact Information].

Thank you for your attention and cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]