

Accounts Payable Cash Distribution Notification

Date: [Insert Date]

To: [Recipient's Name]

Company: [Recipient's Company]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to notify you about the cash distribution related to your accounts payable. Please find the details of the transaction below:

Distribution Details

- Invoice Number: [Insert Invoice Number]
- Total Amount: \$[Insert Amount]
- Payment Date: [Insert Payment Date]
- Payment Method: [Insert Payment Method]

If you have any questions or require further clarification, please do not hesitate to reach out at [Your Contact Information].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]