

Investment Policy Statement

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

Subject: Investment Policy Statement for Corporate Investment Funds

Dear [Recipient Name],

This Investment Policy Statement (IPS) outlines the investment strategy, goals, and guidelines for managing the corporate investment funds of [Company Name]. The purpose of this IPS is to ensure transparent and consistent management of our investments, aligning with the company's financial objectives.

1. Objectives

The primary investment objectives are:

- Preservation of capital
- Generation of adequate returns
- Liquidity to meet operational needs

2. Investment Guidelines

The following guidelines will govern the investment strategy:

- Investments will be diversified across asset classes to mitigate risks.
- The portfolio will be reviewed at least quarterly to assess performance against benchmarks.
- All investments must comply with legal and regulatory requirements.

3. Risk Tolerance

The risk tolerance level for the corporate investment funds is categorized as [Low/Moderate/High]. The portfolio should reflect this risk profile by balancing potential returns with potential risks.

4. Performance Measurement

Performance will be measured against [specific benchmarks or indices]. Regular reports will be provided to the [Investment Committee/Board of Directors] for review.

5. Review and Amendments

This IPS will be reviewed annually or as necessary to ensure its alignment with [Company Name]'s investment goals and market conditions.

We appreciate your attention to this important matter and are committed to adhering to the guidelines set forth in this Investment Policy Statement.

Sincerely,

[Your Name]

[Your Title]

[Company Name]