

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on the status of the estate tax evaluation for [Name of the Estate or Decedent], which was submitted on [Submission Date]. It has been [number of weeks/months] since our last correspondence, and I wanted to inquire whether there have been any updates regarding the evaluation process.

Understanding the importance of this matter, I would greatly appreciate any information you could provide about the current status or estimated timeline for completion. If there are any further documents or information required from my side, please let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]