

# Confirmation of Estate Tax Evaluation Services

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to confirm our engagement to provide estate tax evaluation services for [Estate/Individual's Name]. Our team at [Your Company Name] will conduct a comprehensive evaluation to determine the estate's tax obligations.

Scope of Services:

- Review of all relevant financial documents.
- Assessment of asset values including real estate, personal property, and business interests.
- Preparation of necessary documentation for tax filing purposes.
- Consultation and guidance throughout the evaluation process.

The estimated timeline for the completion of this service is [Insert Timeline]. Our fees for this engagement will be [Insert Fee Structure].

If you have any questions or require further information, please do not hesitate to contact us at [Your Phone Number] or [Your Email Address].

Thank you for choosing [Your Company Name]. We look forward to working with you.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]