Financial Margin Summary

Date. [msert Date]			
[Recipient Name]			
[Recipient Address]			
[City, State, Zip Code]			
Dear [Recipient Name],			
We are pleased to provide you with a summary of our financial margins for the fiscal year [Insert Year]. This summary outlines our performance in relation to our revenue and expenditures.			
Financial Margin Overview			
Category	Amount (\$)	Margin (%)	
Total Revenue	[Insert Total Revenue]		
Total Expenses	[Insert Total Expenses]		
Net Income	[Insert Net Income]	[Insert Margin Percentage]	
We appreciate your continued support and look forward to discussing our financial performance in more detail during our upcoming meeting.			
Sincerely,			
[Your Name]			
[Your Title]			
[Your Company]			
[Your Contact Information]			