

# Equipment Lease Dispute Resolution

**From:** [Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

**To:** [Lessor's Name]  
[Lessor's Company]  
[Lessor's Address]  
[City, State, Zip Code]

Dear [Lessor's Name],

I am writing to formally address a dispute regarding the lease of [description of equipment] under the lease agreement dated [insert lease date].

The specific issues that have arisen are as follows:

- [Issue 1]
- [Issue 2]
- [Issue 3]

These issues have led to [explain how the situation has impacted your business or operations]. I request that we resolve this matter amicably and in a timely manner.

To this end, I propose the following steps be taken:

1. [Proposed Step 1]
2. [Proposed Step 2]
3. [Proposed Step 3]

Please let me know a suitable time for us to discuss this matter further. I believe we can reach a satisfactory resolution that benefits both parties.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company]