

Charitable Donation Acknowledgment

Date: [Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip]

Dear [Donor's Name],

On behalf of [Foundation/Trust Name], I would like to express our heartfelt gratitude for your generous donation of [Amount or Description of Contribution] made on [Date of Donation]. Your support is instrumental in helping us achieve our mission to [Briefly describe the mission or purpose of the foundation].

This letter serves as a receipt for your records and for the purpose of claiming a charitable donation tax deduction. As a 501(c)(3) organization, your contribution is fully tax-deductible to the extent allowed by law.

Please note the following details for your tax records:

- Organization Name: [Foundation/Trust Name]
- Tax ID Number: [EIN]
- Donation Amount: [Amount]
- Date of Donation: [Date]

If you have any questions or need further information, please feel free to contact us at [Contact Information].

Once again, thank you for your generous support.

Sincerely,

[Your Name]

[Your Title]

[Foundation/Trust Name]

[Contact Information]