

Charitable Donation Tax Deduction Letter

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, ZIP Code]

[Organization's Name]

[Organization's Address]

[City, State, ZIP Code]

Dear [Donor's Name],

Thank you for your generous contribution to [Organization's Name]. We greatly appreciate your support in helping us achieve our mission.

This letter serves as a receipt for your tax-deductible donation made on [Insert Donation Date]. The total amount of your contribution is [Insert Amount]. We confirm that you did not receive any goods or services in return for your donation.

[Optional: Include a brief description of how the donation will be used]

Again, thank you for your generous support. Your contribution makes a significant difference in the lives of those we serve.

Sincerely,

[Your Name]

[Your Title]

[Organization's Name]

[Organization's Phone Number]

[Organization's Email Address]