

Notification of Company Liquidation

Dear Employees,

We regret to inform you that due to unforeseen circumstances, our company has made the difficult decision to enter into liquidation. This decision was reached after careful consideration and exploration of all possible alternatives.

The liquidation process will begin immediately, and we will be working closely with our legal and financial advisors to ensure a smooth transition. We understand that this news is unsettling and will have significant implications for all employees.

Over the coming weeks, we will provide further details regarding the timeline and your rights as employees during this process. We encourage you to reach out to HR with any questions or concerns you may have.

Thank you for your hard work and dedication to the company. We appreciate your understanding during this challenging time.

Sincerely,
[Your Name]
[Your Position]
[Company Name]