

Inquiry for Indirect Tax Advisory Services

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about your indirect tax advisory services, as we are currently seeking expert guidance to better navigate our indirect tax obligations.

We are particularly interested in the following areas:

- Value Added Tax (VAT) compliance
- Goods and Services Tax (GST) advisory
- Customs duties and international trade
- Indirect tax audits and risk management

Please let us know about your service offerings, areas of expertise, and the process involved in engaging your services. Additionally, we would appreciate any relevant materials or case studies that can help us understand the value you provide.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Title]

[Your Company's Name]

[Your Email Address]

[Your Phone Number]