

Forensic Accounting Investigation Request

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a forensic accounting investigation regarding [specific issue or case]. Due to [brief explanation of the reasons for the investigation], it is crucial that we examine the financial records to identify any discrepancies or fraudulent activities.

The scope of the investigation should include, but not be limited to:

- Analysis of financial statements
- Review of internal controls
- Examination of transactions related to [specific accounts or periods]

Please confirm your availability to discuss the project further and any preliminary information required to initiate this investigation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]