

Forensic Accounting Engagement Letter

Date: [Insert Date]

To: [Client's Name]

[Client's Address]

Dear [Client's Name],

We are pleased to confirm our understanding of the forensic accounting services that we will provide to you in connection with [briefly describe the nature of the engagement, e.g., fraud investigation, litigation support, etc.].

Scope of Services

The services to be performed will include but are not limited to the following:

- [Service 1]
- [Service 2]
- [Service 3]

Engagement Terms

Our fees for the services described above will be based on [describe fee structure, e.g., hourly rates, retainer, etc.]. We will maintain detailed records of the time spent on your engagement and will provide you with regular invoices.

Confidentiality

We will maintain the confidentiality of any sensitive information obtained during the course of our engagement, in accordance with applicable laws and regulations.

Acceptance

If the terms of this letter are acceptable to you, please sign and return a copy to us. We appreciate the opportunity to serve you and look forward to working with you.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]

Accepted by:

[Client's Name]

[Client's Title]

[Client's Company]

Signature: _____ Date: _____