

Letter of Dispute

Date: [Insert Date]

To: [Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally dispute the accuracy of the depreciation schedule provided on [insert date of the schedule] for the asset(s) listed below:

- Asset 1: [Description]
- Asset 2: [Description]
- Asset 3: [Description]

After reviewing the schedule, I have identified several discrepancies that do not align with the agreed-upon depreciation methods and rates. Specifically, I would like to point out the following issues:

1. Issue 1: [Description of the issue]
2. Issue 2: [Description of the issue]
3. Issue 3: [Description of the issue]

In light of the above discrepancies, I request a thorough review and an amended depreciation schedule at your earliest convenience. Please feel free to reach out to me at [your phone number] or [your email address] if further clarification is needed.

Thank you for your attention to this matter. I look forward to resolving this issue promptly.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]