

# Corporate Tax Compliance Support Request

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Company Address]  
[City, State, ZIP Code]

[Recipient Name]  
[Recipient Position]  
[Recipient Company Name]  
[Recipient Company Address]  
[City, State, ZIP Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request your assistance with our corporate tax compliance needs for the upcoming fiscal year. As [Your Company Name] is committed to adhering to all tax regulations and ensuring timely compliance, we are seeking your expertise in this matter.

Specifically, we would appreciate your support with the following:

- Preparation and filing of corporate tax returns
- Assessment of any potential tax liabilities
- Advice on tax planning strategies
- Ensuring compliance with the latest tax laws and regulations

We believe that your support will be invaluable to us in navigating the complexities of corporate taxation. If possible, we would like to schedule a meeting to discuss this further and outline our specific needs.

Thank you for considering our request. I look forward to your positive response.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Contact Information]