

Overtime Wage Violation Report

Date: [Insert Date]

To: [Manager's Name]

Company: [Company Name]

From: [Your Name]

Position: [Your Position]

Employee ID: [Your Employee ID]

Subject: Report of Overtime Wage Violation

Dear [Manager's Name],

I am writing to formally report a violation of overtime wage regulations that I have experienced during my employment at [Company Name].

Details of the violation are as follows:

- **Period of Violation:** [Specify Period]
- **Hours Worked:** [Total Hours Worked]
- **Scheduled Overtime Rate:** [Expected Rate]
- **Amount Received:** [Received Amount]

As per [Company Policy/Employment Law], I believe I am entitled to compensation for my overtime hours worked at the appropriate rate. However, it appears that my wages have not been calculated correctly.

I request a thorough review of my overtime hours and the wages disbursed for the above-stated period. Please let me know how we can resolve this matter promptly.

Thank you for your attention to this important issue.

Sincerely,

[Your Name]

[Your Contact Information]