

Acquisition Terms and Conditions

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

Dear [Recipient Name],

We are pleased to present the following terms and conditions regarding the acquisition of [Acquired Company Name] by [Acquiring Company Name]. This letter outlines the essential terms that will guide our agreement.

1. Acquisition Overview

[Describe the acquisition in brief, including the nature of the transaction and purpose.]

2. Purchase Price

The total purchase price for the acquisition will be [Insert Amount] payable as follows:

- [Payment Method 1]
- [Payment Method 2]

3. Conditions Precedent

The completion of the acquisition is subject to the fulfillment of the following conditions:

- [Condition 1]
- [Condition 2]

4. Closing Date

The proposed closing date for the transaction is set for [Insert Date], subject to mutual agreement and satisfaction of conditions.

5. Confidentiality

Both parties agree to maintain the confidentiality of the terms of this acquisition as well as any proprietary information exchanged.

6. Governing Law

This agreement shall be governed by the laws of [Insert State/Country].

We look forward to your agreement to these terms. Please confirm your acceptance by signing below.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]

Accepted by:

[Recipient Name]

[Date]