

Tax Audit Documentation Authorization

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], the undersigned, hereby authorize [Authorized Person's Name] to act on my behalf concerning the tax audit documentation for the tax year [Insert Year]. This authorization includes access to all relevant tax records, supporting documents, and any other information needed for the audit process.

This authorization is effective immediately and shall remain in effect until [Insert End Date or "revoked in writing"].

Thank you for your cooperation.

Sincerely,

[Your Signature]

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]