

# Antitrust Law Compliance Training

Date: [Insert Date]

To: [Contractor's/Vendor's Name]

From: [Your Company Name]

Dear [Contractor's/Vendor's Name],

As a valued contractor/vendor of [Your Company Name], we are committed to maintaining the highest standards of compliance with antitrust laws. To ensure that all contractors and vendors are adequately informed and trained on these important regulations, we are conducting a mandatory Antitrust Law Compliance Training session.

## Training Details:

- **Date:** [Insert Training Date]
- **Time:** [Insert Training Time]
- **Location:** [Insert Training Location] / Virtual Link: [Insert Link]

This training will cover the following key topics:

- Understanding Antitrust Laws
- Anti-Competitive Practices
- Compliance Guidelines
- Best Practices for Contractors/Vendors

Attendance is mandatory for all personnel involved in our contractual relationship. Please confirm your participation by [Insert Confirmation Deadline].

If you have any questions, feel free to reach out to [Insert Contact Information]. Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]