

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Franchisee Name]

[Franchisee Address]

[City, State, Zip Code]

Subject: Termination of Franchise Agreement by Mutual Consent

Dear [Franchisee Name],

We are writing to formally confirm the mutual consent to terminate the Franchise Agreement entered into on [Date of Agreement] between [Franchisor Name] and [Franchisee Name]. After careful consideration, both parties have agreed that it is in our best interests to conclude our relationship under the terms and conditions outlined herein.

Both parties confirm that, effective as of [Termination Date], the Franchise Agreement and all rights and obligations therein shall be considered null and void.

We appreciate the efforts and contributions of [Franchisee Name] during the term of the agreement and wish you every success in your future endeavors.

Please sign and return a copy of this letter to acknowledge your agreement to this termination.

Sincerely,

[Your Name]

[Your Title]

[Franchisor Name]

Agreed and accepted by:

[Franchisee Name]
[Date]