

Follow-Up on Joint Venture Agreement Negotiation

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I wanted to follow up on our recent discussions regarding the joint venture agreement between [Your Company Name] and [Recipient's Company Name].

We appreciate the opportunity to collaborate and believe that our combined efforts could lead to significant mutual benefits. With that in mind, I would like to reiterate our key points discussed:

- Objective of the joint venture
- Roles and responsibilities of each party
- Proposed revenue sharing model
- Timeline for the project

Please let me know if you have any further thoughts or if there are any additional points you would like to discuss. I look forward to your feedback and hopefully moving forward together.

Thank you for your attention.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]