

Joint Venture Agreement Negotiation Discussion Points

Date: [Insert Date]

To: [Insert Names and Titles of Participants]

From: [Your Name and Title]

Introduction

This letter outlines the key discussion points for our upcoming negotiation regarding the joint venture agreement.

Discussion Points

1. **Purpose of Joint Venture:** Define the primary goals and objectives.
2. **Contributions:** Determine assets, resources, and expertise each party will bring.
3. **Profit Sharing:** Agree on the profit distribution model.
4. **Management Structure:** Outline governance and decision-making processes.
5. **Duration:** Specify the term of the joint venture.
6. **Dispute Resolution:** Decide on mechanisms for resolving conflicts.
7. **Exit Strategy:** Discuss conditions under which either party may exit the venture.

Next Steps

Please review these points and come prepared to discuss them in detail during our meeting scheduled for [Insert Date and Time].

Conclusion

We look forward to a productive discussion and the potential for a successful partnership.

Best regards,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]