

Letter of Confirmation for Joint Venture Agreement Negotiation

Date: [Insert Date]

From: [Your Company Name]

To: [Recipient's Company Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are pleased to confirm our agreement to initiate negotiations for a joint venture between [Your Company Name] and [Recipient's Company Name]. We believe that this collaboration will leverage our respective strengths and create significant value for both parties.

As discussed, our initial meeting is scheduled for [Insert Date] at [Insert Location], where we will outline our objectives and explore potential synergies. Please confirm your availability for this meeting.

If you have any questions or require further information, please do not hesitate to reach out.

We look forward to a fruitful negotiation process.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]