

Inquiry Regarding International Adoption Procedures

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I hope this message finds you well. My name is [Your Name], and I am interested in learning more about the international adoption procedures facilitated by your agency.

Specifically, I would like to inquire about the following:

- The countries you currently work with for international adoptions.
- The general timeline for the completion of the adoption process.
- The estimated costs and payment structure involved.
- The required documentation and eligibility criteria for prospective parents.
- Any available support services for families during and after the adoption process.

Thank you for your assistance. I look forward to your prompt reply with the requested information.

Sincerely,

[Your Name]