

Key Contacts for First-Year Student Orientation

Dear First-Year Student,

Welcome to [University/College Name]! Below are important contacts that will assist you during your orientation and throughout your first year.

Orientation Coordinator

Name: [Coordinator Name]

Phone: (123) 456-7890

Email: coordinator@university.edu

Academic Advisor

Name: [Advisor Name]

Phone: (123) 456-7891

Email: advisor@university.edu

Student Health Services

Phone: (123) 456-7892

Email: healthservices@university.edu

Counseling Services

Phone: (123) 456-7893

Email: counseling@university.edu

Campus Security

Phone: (123) 456-7894

Email: security@university.edu

We are here to support you. Don't hesitate to reach out with any questions!

Best regards,

[Your Name]

[Your Position]

[University/College Name]