

Shareholder Settlement Offer

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally present a settlement offer regarding my status as a shareholder in [Company's Name]. As you are aware, [briefly explain the reason for the settlement offer, e.g., recent disputes, financial concerns, etc.].

To resolve this matter amicably, I propose the following terms for settlement:

- Settlement Amount: [Specify Amount]
- Payment Schedule: [Outline Payment Schedule]
- Additional Terms: [Specify any additional terms or agreements]

I believe this settlement is in the best interest of both parties and will help to restore confidence in our mutual objectives. I look forward to your prompt response and hope we can reach an agreement swiftly.

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Position, if applicable]

[Your Company Name, if applicable]