

Shareholder Grievance Response

Date: [Insert Date]

[Shareholder's Name]

[Shareholder's Address]

[City, State, Zip Code]

Dear [Shareholder's Name],

Thank you for reaching out to us regarding your concerns about [specific issue or grievance]. We appreciate your feedback and would like to address your concerns promptly.

After reviewing your grievance submitted on [submission date], we have conducted a thorough investigation. Our findings indicate that [insert findings related to the grievance].

As a company committed to transparency and shareholder satisfaction, we would like to assure you that [insert any actions being taken or policy changes made]. We value our shareholders and are dedicated to resolving issues effectively.

If you have any further questions or need additional assistance, please do not hesitate to contact us at [contact information].

Thank you for your continued trust in [Company Name].

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]