

# Shareholder Conflict Notification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

I am writing to formally notify you of a conflict that has arisen regarding our shared interests in [Company Name]. This conflict pertains to [briefly describe the nature of the conflict].

As shareholders, it is crucial that we address this issue promptly to ensure the interests of all parties are satisfactorily represented. Therefore, I propose that we schedule a meeting to discuss this matter further and seek a resolution that aligns with our obligations to the company and each other.

Please let me know your availability for a meeting within the next [insert timeframe]. I am hopeful that we can work together to resolve this issue amicably.

Thank you for your attention to this important matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]