

Letter of Residential Property Title Transfer Revision

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Request for Residential Property Title Transfer Revision

I hope this letter finds you well. I am writing to formally request a revision of the title transfer for the residential property located at [Property Address]. The current title reflects information that needs correction due to [briefly state reason, e.g., inaccuracies, changes in ownership, etc.].

To assist with the revision process, I have enclosed the following documents:

1. Copy of the original title
2. [Any other supporting documents]
3. [Any other supporting documents]

I kindly ask that you review the attached documents and initiate the necessary changes at your earliest convenience. If you have any questions or require further information, please do not hesitate to reach out to me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]