

Non-Compete Clause Assessment

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Non-Compete Clause Assessment for Employment Consideration

I hope this letter finds you well. As part of our hiring process, we have conducted an assessment of any existing non-compete agreements that may impact your potential employment with us.

We request that you provide a copy of any such agreements you may have with your previous employer(s). This will help us evaluate any potential conflicts or restrictions that could affect your role in our organization.

We value transparency and wish to ensure a smooth onboarding process. Kindly send the relevant documentation by [Insert Deadline]. If you have any questions regarding this request, feel free to contact me directly at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. We look forward to moving ahead in the hiring process.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]