

# Utility Service Quality Concern Report

**To:** [Utility Company Name]

**From:** [Your Name]

**Date:** [Date]

**Address:** [Your Address]

**Account Number:** [Your Account Number]

## **Subject: Quality Concern Regarding Utility Service**

Dear [Utility Company Representative],

I am writing to express my concern regarding the quality of service I have received from your utility company. Specifically, I have experienced the following issues:

- [Describe the first issue, e.g., frequent power outages]
- [Describe the second issue, e.g., inconsistent water supply]
- [Describe any additional issues]

These issues have caused significant inconvenience and disruption to my daily activities. I kindly request that you investigate these matters and provide a resolution as soon as possible.

Thank you for your attention to this important matter. I look forward to your prompt response.

Sincerely,

[Your Name]