

# Notification of Unresolved Utility Issues

Date: [Insert Date]

To: [Utility Company Name]

Address: [Utility Company Address]

Dear [Utility Company Representative],

I am writing to formally notify you of unresolved utility issues at my residence located at [Your Address]. Despite my previous communications on [List Previous Communication Dates], the following issues remain unaddressed:

- [Issue 1 Description]
- [Issue 2 Description]
- [Issue 3 Description]

These unresolved issues have caused significant inconvenience, and I kindly request your prompt attention to ensure that the necessary actions are taken to resolve them. Please provide me with an update on the status of these issues by [Insert Deadline Date].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Email Address]