

Formal Invitation to Graduation Ceremony

Dear [Recipient's Name],

We are pleased to invite you to the graduation ceremony of [Graduate's Name], who is graduating from [Institution's Name] with a degree in [Degree Name].

Date: [Date of Ceremony]

Time: [Time of Ceremony]

Location: [Venue/Address]

Please join us in celebrating this significant achievement.

Kindly RSVP by [RSVP Date] to [Contact Information].

We look forward to your presence.

Sincerely,

[Your Name]

[Your Position, if applicable]

[Institution's Name]