

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Insurance Company/Attorney Name]

[Company/Attorney Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to follow up on the status of my medical malpractice claim, which was submitted on [insert submission date]. As we discussed previously, my claim relates to [briefly describe the incident].

It has been [insert duration since submission] since the initial submission, and I would appreciate any updates regarding the progress of my claim and the possibility of a settlement.

Understanding the complexities associated with such claims, I am eager to ensure that all necessary information has been provided and to discuss any further steps required from my side.

Please feel free to reach me at [your phone number] or [your email address] if you need any additional documentation or information. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]