

International Trade Conflict Mediation Letter

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert Recipient's Title]

[Insert Company/Organization Name]

[Insert Address]

[Insert City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to address the ongoing trade conflict between [Your Company/Organization Name] and [Recipient's Company/Organization Name], which has significant implications for both parties.

We are committed to finding a mutually agreeable solution to this dispute, and we would like to propose a mediation process to facilitate open dialogue and address the underlying issues.

Proposed Mediation Details:

- **Date:** [Proposed Date]
- **Time:** [Proposed Time]
- **Location:** [Proposed Location or Virtual Meeting Link]
- **Mediator:** [Proposed Mediator's Name, if applicable]

We believe that through mediation, we can resolve our differences in a constructive manner and restore our business relationship. Please let us know your availability for the proposed date and any additional points you would like to discuss.

Thank you for your attention to this matter. We look forward to your prompt response and hope to work together toward a resolution.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization Name]

[Your Phone Number]

[Your Email Address]