

Whistleblower Rights Clarification Request

Date: [Insert Date]

To: [Recipient Name]

Position: [Recipient Position]

Organization: [Recipient Organization]

Address: [Recipient Address]

City, State, Zip: [Recipient City, State, Zip]

Dear [Recipient Name],

I am writing to formally request a clarification of my rights as a whistleblower within [Organization Name]. It has come to my attention that there are specific policies and protections in place for individuals who report misconduct or illegal activities.

To ensure I fully understand the procedures and protections available to me, I would appreciate if you could provide detailed information regarding:

- The process for reporting violations or misconduct.
- The protections against retaliation that whistleblowers are entitled to under company policy and applicable laws.
- Any additional resources or support available for whistleblowers.

Your assistance in clarifying these matters is greatly appreciated, as it will help me make informed decisions regarding reporting any potential issues without fear of retribution.

Thank you for your attention to this important matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]