

# Whistleblower Protection Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Title/Position]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request protection under the whistleblower protection policy of [Company/Organization Name]. I have witnessed and have reason to believe that [briefly describe the misconduct or illegal activity, including dates and relevant details].

As an employee of [Company/Organization Name], I am committed to maintaining the integrity of our workplace, and I believe that reporting this matter is in the best interest of our organization and its stakeholders. I would like to request confidentiality and protection from any retaliatory actions as a result of this disclosure.

I appreciate your attention to this serious matter and look forward to your prompt response regarding the steps that will be taken to ensure my protection.

Sincerely,

[Your Name]