

Letter of Enforcement of Arbitration Clause

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to formally notify you of the intention to enforce the arbitration clause as specified in our Partnership Agreement dated [insert date of agreement]. As we have not reached a resolution regarding [insert brief description of the dispute], this letter serves as a request to initiate the arbitration process in accordance with the terms outlined in our agreement.

Per Section [insert section number] of our Partnership Agreement, both parties are obligated to submit to binding arbitration to resolve any disputes that may arise in connection with our partnership. We believe that arbitration is the appropriate forum to address and resolve this matter expediently and fairly.

Please confirm your willingness to proceed with arbitration by [insert deadline for response]. We can jointly select an arbitrator or utilize the services of [insert arbitration organization name] as specified in our agreement.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Company Name, if applicable]