

Arbitration Clause Enforcement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Subject: Enforcement of Arbitration Clause

Dear [Recipient's Name],

I am writing to formally request the enforcement of the arbitration clause contained in our commercial contract dated [Insert Contract Date]. As per the terms outlined in Section [Insert Section Number] of said contract, both parties agreed to resolve any disputes through arbitration.

Given the issues that have arisen regarding [briefly describe the dispute], I believe it is in our mutual interest to adhere to the arbitration process specified in our agreement.

Please confirm your willingness to proceed with arbitration as stated in our contract. I propose that we select an arbitrator by [Insert Proposed Date] to ensure an efficient resolution to our dispute.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]