

Class Action Lawsuit Settlement Claim Instructions

Dear Class Member,

We are pleased to provide you with the instructions on how to submit your claim for the settlement of the class action lawsuit entitled **[Case Name]**.

Eligible Class Members

To be eligible for a settlement payment, you must have been a class member defined as follows:

- [Define eligible class member criteria]

How to Submit Your Claim

1. Complete the attached Claim Form.
2. Provide any required supporting documents, such as:
 - [List of required documents]
3. Ensure that your Claim Form is signed and dated.
4. Submit your completed Claim Form and documents by mail to the following address:

[Settlement Administrator's Address]

5. You may also submit your claim online at [Website URL] if available.

Important Dates

Please be aware of the following important dates:

- Claim Submission Deadline: **[Deadline Date]**
- Final Approval Hearing: **[Hearing Date]**

Contact Information

If you have any questions regarding the settlement or the claims process, please contact:

[Contact Name]

[Phone Number]

[Email Address]

Thank you for your attention to this matter.

Sincerely,

[Law Firm or Settlement Administrator Name]