

Unfair Treatment Discrimination Claim

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally address my concerns regarding a matter of unfair treatment and discrimination that I have experienced within [Company/Organization Name]. Specifically, this pertains to [describe the specific incident or pattern of behavior, including dates, locations, and involved individuals].

It is my belief that this treatment was based on [specify the grounds for discrimination, such as race, gender, age, disability, etc.], which is not only unjust but also a violation of [mention relevant laws or company policies].

I have taken this issue seriously and have documented the occurrences, including conversations, emails, and any other relevant evidence. I would greatly appreciate your attention to this matter and a prompt response outlining the steps [Company/Organization Name] intends to take to address my concerns.

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]