

Letter of Immigration Petition Request for Employment-Based Visa

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Department/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request your assistance in filing an immigration petition for an employment-based visa. I have been offered a position at [Company Name] as [Job Title], which requires specialized knowledge and skills in [specific field or expertise].

As outlined in the attached documents, my qualifications include [briefly list qualifications, experience, and relevant achievements]. I believe that my skills align with the needs of [Company Name] and contribute to the growth and success of the organization.

I respectfully request your support in moving forward with the petition process for an [Type of Visa, e.g., H-1B, L-1, etc.]. I have prepared all the necessary documentation, which is included with this letter.

Thank you for considering my request. I am hopeful for a positive response and am willing to provide any additional information needed to facilitate this petition.

Sincerely,
[Your Name]