

# Nondisclosure Terms Clarification

Date: [Insert Date]

To:

[Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to clarify the terms of the nondisclosure agreement (NDA) that was executed on [Insert NDA Date]. It is important for both parties to have a mutual understanding of the obligations and responsibilities outlined in the agreement.

## Key Terms of the NDA

- **Definition of Confidential Information:** [Clarify definition]
- **Obligations of Receiving Party:** [Clarify obligations]
- **Exceptions to Confidentiality:** [Clarify exceptions]
- **Duration of Confidentiality:** [Clarify duration]

Please review this clarification and let us know if you have any questions or require further elaboration on any points discussed. We appreciate your attention to this matter and look forward to continuing our collaboration.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]