

Dispute Resolution Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Subject: Dispute Resolution for Nondisclosure Violation

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally address a violation of the nondisclosure agreement (NDA) dated [Insert Date of NDA] between myself and [Company's Name]. It has come to my attention that [Describe the specific violation, including dates and details].

This breach has caused [Describe the impact of the violation]. As per the terms outlined in the NDA, I request that [Outline your proposed resolution, such as cessation of activity, compensation, or other actions].

I believe it is in both parties' best interests to resolve this matter amicably and swiftly. Please respond to this letter by [Insert a deadline], so we can schedule a time to discuss this situation further.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]