

Legal Name Change Application

Date: [Insert Date]

Social Security Administration

[Insert SSA Address]

Subject: Application for Legal Name Change

Dear Social Security Administration,

I am writing to formally request a change of name on my Social Security card due to a legal name change. My personal information is as follows:

Current Name: [Your Current Name]

New Name: [Your New Name]

Social Security Number: [Your SSN]

Date of Birth: [Your Date of Birth]

Enclosed with this letter are the necessary documents to support my request, including:

- A copy of the court order for name change (if applicable).
- A copy of my current Social Security card.
- A copy of my identification (e.g., driver's license or passport).

I appreciate your attention to this matter and look forward to your prompt response. Please let me know if you require any further information.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]