

Request for Commercial Lease Continuation

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request the continuation of my commercial lease for the property located at [Property Address], which is set to expire on [Lease Expiration Date].

Over the course of my tenancy, I have greatly appreciated the opportunity to operate my business in this location and am eager to continue our mutually beneficial relationship. [Optional: Include any relevant information about the success of your business, or improvements made to the property.]

I kindly ask for your consideration in extending the lease for an additional [desired duration of the lease extension], with the possibility of renegotiating terms as necessary. I am open to discussing this at your earliest convenience.

Thank you for considering my request. I look forward to your positive response.

Sincerely,
[Your Name]
[Your Title/Position if applicable]
[Your Company Name if applicable]