

Dear Students,

We are pleased to announce that the assessment timetable for the upcoming semester has been finalized and is now available.

Please find the timetable attached below:

- Assessment 1: Date - Topic
- Assessment 2: Date - Topic
- Assessment 3: Date - Topic

Make sure to prepare accordingly and reach out to your instructors if you have any questions.

Best regards,

[Your Name]

[Your Position]

[Your Institution]