

Antitrust Compliance Training Announcement

Dear [Employee/Team],

We are pleased to announce an upcoming Antitrust Compliance Training session that will take place on [date] at [time]. This training is mandatory for all employees and aims to enhance our understanding of antitrust laws and ensure compliance within our operations.

Details of the training session are as follows:

- **Date:** [date]
- **Time:** [time]
- **Location:** [location/online link]
- **Duration:** [duration]

Please make it a priority to attend this important training. A confirmation of your attendance would be appreciated by [RSVP date]. Should you have any questions, feel free to reach out to [contact person].

Thank you for your attention to this matter.

Best regards,

[Your Name]
[Your Position]
[Your Company]