

# Service Agreement

**Date:** [Insert Date]

**Client Name:** [Insert Client Name]

**Client Address:** [Insert Client Address]

Dear [Client Name],

This Service Agreement ("Agreement") is made and entered into between [Freelancer's Name], hereinafter referred to as "Freelancer," and [Client's Name], hereinafter referred to as "Client." Both parties agree as follows:

## 1. Services

The Freelancer agrees to provide the following services: [Insert Description of Services].

## 2. Payment

The Client shall pay the Freelancer a total fee of [Insert Amount] for the services rendered under this Agreement. Payment is due upon [Insert Payment Terms].

## 3. Term and Termination

This Agreement shall commence on [Insert Start Date] and continue until [Insert End Date] or until terminated by either party with [Insert Notice Period] written notice.

## 4. Confidentiality

Both parties agree to maintain confidentiality regarding proprietary information exchanged during the duration of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Service Agreement as of the date first above written.

**Freelancer:**

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[Freelancer's Name]

**Client:**

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[Client's Name]